The Person-Centered Practices Self-Assessment is an internal tool for people who manage programs that offer support services to measure their progress toward building a more person-centered system.

**PURPOSE**

The Person-Centered Practices Self-Assessment is an initiative of the Administration for Community Living and the Centers for Medicare & Medicaid Services. Administered by the Human Services Research Institute.

The National Center on Advancing Person-Centered Practices and Systems (NCAPPS) helps states, tribes, and territories implement person-centered practices.

**ACTION STEPS**

1. Assign Division Lead and Determine Participants
2. Participants Take Online Self-Assessment
3. Review Scores and Establish Consensus on Baseline Status
4. Engage Stakeholders, Including Service Users, to Inform Action Plan
5. Use Information to Create Action Plan
6. Communicate Action Plan Throughout the Division
7. Evaluate Progress Every 9 Months
8. Update System Goals

**AREAS COVERED IN ASSESSMENT**

**LEADERSHIP**
How well people in charge know about and support person-centered practices.

**PERSON-CENTERED CULTURE**
How person-centered is the system's culture and how can person-centered approaches help address risks.

**PERSON-CENTERED SERVICE PLANNING**
How is the process for creating person-centered plans and ensuring the services are working.

**WORKFORCE CAPACITY & CAPABILITY**
How well staff know about and have the skills to deliver person-centered planning and supports.

**ELIGIBILITY & SERVICE ACCESS**
How person-centered is the intake and assessment process for people seeking supports.

**COLLABORATION & PARTNERSHIP**
How are partnerships with service users, families, service providers, and advocacy organizations.

**QUALITY & INNOVATION**
The agency's mission and standards.

**FINANCING**
How are agreements with providers structured and how well are services helping people reach their goals.